

LLR LSCB Multi-Agency Training Group

Terms of Reference

January 2018

Terms of Reference & Main Responsibilities:

This multi-agency group is accountable jointly to the two Local Safeguarding Children Boards for Leicester and for Leicestershire and Rutland and reports to the LLR Joint Executive Group. The Group has overall responsibility for the strategic direction and for supporting and promoting the practical delivery of Safeguarding Learning in line with the Current Training Strategy. This Group is made up of representatives of key partner agencies, who have the strategic and operational authority to commission and commit resources to the multi-agency programme in order to meet the essential requirements. This will include representatives from other sectors such as Adult Services.

The Group will need to meet formally at least bi-annually, and may require additional meetings that are specifically focused on planning and resourcing the safeguarding multi-agency programme, or endorsing other work being undertaken.

The group will promote and reinforce the 'mixed economy' in the commissioning and delivery of the programme, as set out in the associated Partnership Agreement. This will involve commitments of people, finance and venues, but not necessarily all at any one time according to resource availability.

The Group will have the following specific responsibilities:

General:

1. To develop, commission and support the implementation and administration of training and development opportunities and events to meet the needs identified in the Training Strategy agreed by the two LSCBs collectively.
2. Seek to ensure that learning events and training opportunities are available to all relevant staff, who have involvement with children and their families.
3. To have a strategic overview and consideration of work undertaken by LLR Project Development Officer (Training), whose primary role is to support the development and implementation of the Training Strategy.
4. To develop, consider and endorse draft strategic documents relating to training and development, prior to formal endorsement by the LSCBs.
5. To share views on current themes and practice issues that are relevant to safeguarding learning, development and training.
6. To consider and make recommendations to formal the LSCB Performance, Assurance and Audit Group (PAAG) and the L&R Safeguarding Effectiveness Group (SEG) and the LSCB Strategic Boards in respect of actions needed to meet learning needs, which cannot be wholly fulfilled by training and development opportunities.

7. To have a strategic overview and consideration of work undertaken by the Interagency Training Coordinator commissioned in relation to event programming, booking, administration and programme/event monitoring
8. To meet on a regular basis to oversee and review safeguarding learning, training and development across the LSCBs.
9. To disseminate key messages about safeguarding learning, training and development.
10. To support and actively implement the Quality Assurance and evaluation processes, in line with any current version of Working Together or other relevant statutory guidance.
11. To support the work of the Trainers' Network.

Multi-Agency programme:

The group will also have a particular responsibility for supporting the delivery of the multi-agency programme:

This will involve:

1. Offering relevant information to identify appropriate priorities for their sector.
2. Sharing information about how the priorities are being met across the partnership via other methods (i.e. training and learning events that are not facilitated by the multi-agency programme, but which might contribute to that programme).
3. Contributions and commitment to resourcing the multi-agency programme, via the 'mixed economy' – such as trainers, course development, venues.
4. Overseeing and accessing information about the administration and evaluation of the multi-agency programme.

Organisational Membership

Core organisations who must participate in the Group and its activities are:

- CAFCASS
- Clinical Commissioning Groups (Leicester, Leicestershire and Rutland)
- District Councils (one representative on behalf of the seven Districts)
- DLNR Community Rehabilitation Company
- Leicester City Council
 - Corporate Learning and Development
 - Children's Social Care and Early Help
 - Safeguarding in Education
- Leicestershire County Council
 - Corporate Learning and Development
 - Early Years
- Leicestershire Fire & Rescue Service
- Leicestershire Partnership Trust
- Leicestershire Police

- National Probation Service (DLNR)
- NSPCC (Chair)
- Rutland County Council
 - Corporate Learning and Development
 - Early Years, Family Support and Social Care
- University Hospitals Leicester
- Voluntary Action LeicesterShire (VAL)

The Group will operate on an inclusive basis and co-opt other agencies and organisations are required.

LSCB Officer Support

LLR LSCB Project Development Officer
Leicester LSCB
Leicestershire & Rutland SCB
LLR Safeguarding Inter-Agency Training Coordinator
LLR Safeguarding Inter-Agency Training Administrator

Liz Dunn
Beverley Czyz
Andy Sharp/James Fox
Sajeda Sheikh
Vacancy

Willma King - Chair
January 2018